



## ONLINE BANKING ENROLLMENT PROCEDURE

### Attention Shore Community Bank Users:

You can begin to access Online Banking as a first-time user on November 10, 2019. If you need assistance, our conversion support staff will be available at 609-578-4420 from 9 a.m. to 1 p.m. Saturday, November 9th - Monday, November 11<sup>th</sup>.

Bill Pay users will have to contact us after enrolling as a first-time user, if immediate access is required. Otherwise, your bill payees will be available to you within 24/48 hours.

**Online Banking:** Online Banking provides you with the tools to take control of your money and to simplify how you manage your finances - anytime, anywhere, pay bills, review account activity, transfer money between accounts, send money to friends and family and set up alerts.

Once you have access to online banking, you can then download our mobile banking APP to your iPhone, iPad or Android device. With our mobile banking APP you are able to make check deposits.

**Enrollment:** Go to [1stconstitution.com](http://1stconstitution.com) and click on the “Enroll Now” link. See below.

A screenshot of the online banking enrollment page. At the top, there are three tabs: 'Online Banking' (selected), 'Cash Manager', and 'Open Account'. Below the tabs, the page title is 'First-Time User Enrollment Instructions Online Banking'. There are two input fields: 'Access ID' and 'Password'. Below these fields is a green 'LOGIN' button. At the bottom of the form is a blue button that says 'FIRST TIME USER? ENROLL TODAY!'. Below this button is a link that says 'Forgot Password?'. An arrow from a text box on the right points to the 'FIRST TIME USER? ENROLL TODAY!' button.

Click the “Enroll Now” link.

Please follow these instructions to complete the enrollment process:



## Enroll

Type of account \*

Account number \*

Social Security Number \*

PIN \*

Email address \*

Confirm email address \*

\* Indicates required field

1. Choose the appropriate type of account from the drop-down menu.
2. Enter any of your 1<sup>st</sup> Constitution Bank account numbers.
3. Enter your social security number.
4. Enter the last four-digits of your social security number or tax id number.
5. Enter and confirm your email address.
6. Click the ENROLL button.



## Establish username

Username \*

\* Indicates required field

Enter the Username you would like to use when logging in.

## Terms and conditions

**CONSUMER INTERNET BANKING SERVICE AGREEMENT**

This Internet Banking Services Agreement (the "Agreement") is between you and 1<sup>st</sup> Constitution Bank. It governs your use of certain electronic banking services offered by 1<sup>st</sup> Constitution Bank through an Internet banking system known as "Ecom." By using Ecom or by permitting another person to use Ecom, you agree to the terms and conditions of this Agreement.

**1. Definitions**

"We," "our," "us," and "the Bank" mean 1st Constitution Bank.

"You" and "your" mean a depositor of the Bank who either (a) uses Ecom pursuant to this

[Download a PDF](#) of the terms and conditions.

By clicking "I agree", I acknowledge that I have read and accept the above terms and conditions.

Click the "I agree" button to accept the agreement.

## Establish credentials

Passwords must be 8 - 17 characters and contain at least 1 alpha and 1 numeric character. Please remember that your password is case sensitive.

**Username** customer1

**New password \***

**Confirm password \***

\* Indicates required field

1. Choose and confirm a password between 8 - 17 characters. It must contain at least 1 alpha and 1 numeric character. Please remember that your password is case sensitive.
2. Click the CONTINUE button.

## Set up challenge questions

The Challenge Questions/Answers are used to identify you and prevent unauthorized access to your information. Select each Challenge Question and provide your answer, up to 83 characters. The Challenge Questions are used to authenticate the user when accessing Online Banking from a non-registered computer.

**First challenge question \***

**First answer \***

**Second challenge question \***

**Second answer \***

**Third challenge question \***

**Third answer \***

Don't challenge me again on this device.

\* Indicates required field

Choose your 3 challenge questions from the drop-down menus and provide the answers.

Click the CONTINUE button.